

Gardner Historical Museum, Inc.

Listed in the State and National Register of Historic Places



PO Box 442, 204 W. Main Street
Gardner, Kansas 66030
913-856-4447

<http://www.gardnerhistoricalmuseum.com>

Officer's Meeting Minutes

February 2, 2017

Call to Order: President Shirley V. called the meeting to order at 5:30 pm with four officers and one board member present.

Approval of Minutes: Minutes from the January meeting were presented for approval. A motion was made by Nancee R., seconded by Kim J. to approve the minutes as presented. Motion carried.

Treasurer's Report: Kim J. presented the Treasurer's Report for January. The \$50 ad fee for a progress ad in the Gardner News was approved. The doll insurance has been paid. The school has not received an invoice, but has indicated that it would pay the 2016 and 2017 premiums at the same time. KMA membership renewal is due in April. Discussion on renewal has been tabled until then. A motion was made by Linda L. seconded by Solene to approve the Treasurer's Report. Motion carried. The Treasurer's Report will be filed with the minutes.

Old Business: 2017 Budget Report: The draft of the 2017 budget was reviewed with changes made to list individual and business memberships separately along with documenting in-kind donations of supplies, landscaping, UPS, postage, heating and cooling, and taxes.

Archeologist Representative: Aaron C. has been approached to act as an archeologist for various groups and individuals. He asked permission to say that he is acting as a representative of the Gardner Historical Museum. Permission granted.

Exhibit Planning (GFWC Athena Exhibit – Sept. 2017): The planned exhibit for August and September will feature Gardner area clubs and organizations. The GFWC Athena Club will celebrate their 95th anniversary in December, 2017. Linda asked that the exhibit be left up through September so that the club could visit the museum for their September meeting. Shirley suggested an Athena exhibit for the Chat Fest in June.

Annual Meeting: The annual meeting is March 2, 2017.

Letter to City of Gardner: The letter to the City has been prepared for 2018. The dollar amount being requested was increased to \$10,000.

Doll Insurance: Discussed during the Treasurer's report.

Pens and Books: One hundred pens at \$.59 each will be reordered. The pens will be distributed to business members. The Museum has run out of copies of the "Three Histories", "Vintage Recipes", and "Gardner Heritage" books. Five copies of the "Three Histories" and "Vintage Recipes" books will be ordered. A price for printing the "Gardner Heritage" book is needed before it can be reordered.

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Committee Reorganization: A draft of policies and procedures is being written. Moving exhibits to the Archives Committee was discussed. No decision was made.

New Business: 2016 Financial Check: Claude S., John S., and Kim will audit the books.

Officers and Board: Discussion tabled.

Newsletter: The City has offered to help with the setup of a newsletter. A volunteer is needed.

Progress Ad for Gardner News: Discussed during the Treasurer's Report. An ad for the Museum will be published.

Standing Committees: (In the list below, the Committee Chair is listed first, with the Committee Members in parenthesis.)

Acquisitions/Archives – Sue/Nancee (Aaron, Laura, Claude, Shirley, Tressa, Sean)

Meeting: **Tuesday February 21st 4:00**

Events Committee (Exhibits/Events/Fundraising) – Solene/Marcia (Connie E, Ruth B, John, Cheryl W.)

Meeting: **TBD**

Maintenance /Housekeeping – Claude (Rob, Judy A., Mary C.)

Grounds keeping/Landscaping- Ruth B/Mary C (Cheryl W.)

Museum Growth (Membership/PR/Grants/Fundraising) – Nancee (Linda, Laura, Claude, Sue G.)

Meeting: **February 11th, 12:30.**

All-School Reunion Committee meets February 4th, 12:00 at Bray House

Volunteers – Laura (Nancee)

For Your Information: In **January**, we had **14** visitors who signed the guest book at the MUSEUM.

**Next Annual and General Board Meeting is scheduled for Thursday, March 2, 2017, 6:00pm
at the Bray House**

Meeting adjourned.