

# *Gardner Historical Museum, Inc.*

*Listed in the State and National Register of Historic Places*



PO Box 442, 204 W. Main Street  
Gardner, Kansas 66030  
913-856-4447

<http://www.gardnerhistoricalmuseum.com>

## **Annual Meeting Minutes for Members and Board**

*March 2, 2017*

**Welcome:** President Shirley V. called the meeting to order at 6:00 pm, with ten Board members and three Museum members present. Shirley welcomed those in attendance and explained the agenda for the Annual Meeting. Nancee R. reviewed 2016 museum accomplishment.

**Approval of ANNUAL MEETING Minutes for March 3, 2016:** The Annual Minutes were presented. Motion was made to accept the minutes as presented by Sean F., seconded by Laura E. Motion carried.

**Treasurer's Report:** Reported as solvent. Motion to accept the Treasurer's Report was made by Solene H., seconded by Nancee R. Motion carried.

**Previous Year:** In accordance to the Museum by-laws, a motion to ratify the actions of the 2016 Board of Directors as appropriate actions of the Board for the administration of the organization is required. Solene moved to ratify the actions of 2016, seconded by Sean. Motion carried.

**New Business: Presentation of Slate of Officers and Board Members for 2017 – 2019 Term-** Shirley presented the ballot listing recommendations for the executive board to be considered for a two-year term to March, 2019. The nominees to serve as officers, and the nominees for the executive board are all incumbents. Motion made by John S., seconded by Connie E. to accept the officers as presented. Motion carried. Motion made by Solene, seconded by Sean to accept the board as presented. Motion carried.

**Old Business: Officers' and Boards' Duties and Responsibilities – Drafts for Consideration:** Draft copies of officers' and board duties were distributed for review. The officers will work on the duties list for presentation at the June general board meeting.

**Operating Procedures:** A list of operational procedures will be presented at the June Board meeting.

**By-Laws Updates:** Copies of the by-laws were distributed to the Board.

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**Standing Committees:** The events committee membership, and events and exhibits for 2017 need to be clarified. Shirley asked the Events and Archives committees come together at the regularly scheduled March 20 Events meeting to discuss how the two committees can work together with a goal of using museum artifacts supplemented with loaned items for exhibits. There was a consensus agreement that the two committees will meet.

**Standing Committees:** (In the list below, the Committee Chair is listed first, with the Committee Members in parenthesis.) Committees for 2017 will be:

**Archives/Acquisitions (Exhibits)** - Sue (Claude, Aaron, Shirley, Tressa, Nancee, Sean)

**Events Committee (Exhibits/Events/Fundraising)** – (Solene, Connie E, Ruth B, John, Cheryl W)

**Maintenance/Housekeeping** – Claude (Rob, Judy A.)

**Grounds keeping** – Ruth B. /Mary C. (Cheryl Wheeler)

**Museum Growth (Fund Raising/Membership/PR/Grants. StEPS)** – Nancee (Kim, Linda, Laura, Claude, Sue G., Aaron)

**Volunteers** – Laura (Nancee)

**Motion to Adjourn 2017 ANNUAL MEETING:** A motion to adjourn was made by Nancee, seconded by Laura E. Meeting adjourned at 7:00 pm.