

***Gardner Historical Museum, Inc.***  
*Listed in the State and National Register of Historic Places*



PO Box 442, 204 W. Main Street  
Gardner, Kansas 66030  
913-856-4447

<http://www.gardnerhistoricalmuseum.com>

**Officer's Meeting Minutes**  
***August 4, 2016***

**Call to Order:** President Shirley V. called the meeting to order at 5:30 pm with four officers, three board members, and two museum members present.

**Approval of Minutes:** Minutes from the July meeting were presented for approval. A motion was made by Nancee R., seconded by Sean F. to approve the minutes as presented. Motion carried.

**Treasurer's Report:** Kim J. presented the Treasurer's Report for July. No bills were presented for approval. The \$500 CenturyLink grant was deposited to the grant account. A motion was made by Solene H., seconded by Marcia G. to approve the treasurer's report as presented. Motion carried. The Treasurer's Report will be filed with the minutes.

**Old Business: Events Committee:** Solene and Marcia reported on preparations on the museum float for the Johnson County Fair parade. The cemetery walk "Historical Talking Tombstones" will be Saturday, October 1. The vintage clothing display will be set up after the parade, and will run from mid-August through September. Three homes have been confirmed for the Christmas Homes Tour with a possibility of three more.

**Landscaping Report:** Nothing to report.

**Archive and Acquisition Committee – Policy and Procedures of Museum:** The next meeting is August 16. Sue reported that there are new acquisitions for approval. Nancee reported on a proposed procedure change to move exhibits to the Archive Committee. The Events and Archive Committees would work together to coordinate exhibits so that artifacts for display could be located and tracked. The Archives Committee is working room by room through the museum to label and record artifacts.

**Growth Committee Report – Savers, BUNCO Oct. 8<sup>th</sup>, Brochure/AP:** Growth Committee minutes were sent via email. The Savers fundraiser collected 550 pounds of items netting \$188. Plans are being made for the BUNCO tournament on October 8<sup>th</sup>. A new volunteer has offered to work on the walking tour brochure and possibly the AP.

**Tree Ring Update:** Nothing to report.

**Business / Individual Membership:** Complete until fall. Shirley and Linda will work on the 2017 membership.

**Eagle Scout Report:** Nothing to report.

**Insurance:** The museum's insurance policy is due for renewal on September 1. Shirley reported on Joe Rothwell's research of the insurance practices of ten area museums. That research was also provided to the museum's insurance agent. The officers will meet with the agent, and email the final quote to the board for approval.

**Archeology:** Aaron C. reported that he has been contacted for assistance in locating four cemeteries in the McCamish Township/Four Corners area. He would also like to do an "Artifact Identification Day" possibly in conjunction with an event (September 10<sup>th</sup> Pioneer Women Wore What?) for people to bring artifacts for identification, but not appraisal.

*Gardner Historical Museum, Inc.*

PO Box 442, 204 W. Main Street

Gardner, Kansas 66030

913-856-4447

<http://www.gardnerhistoricalmuseum.com>

**Officer's Meeting Minutes, page 2**

*August 4, 2016*

**New Business:** **KS Dept. of Wildlife, Parks, Tourism; Delta Sky Magazine:** Discussed submitting an item for an upcoming issue featuring Kansas.

**Discussion Items: Committee Restructuring - Events and Grants:** Discussed during the Archives/Procedures report.

**Standing Committees:** (In the list below, the Committee Chair is listed first, with the Committee Members in parenthesis.)

**Acquisitions/Archives** – Sue/Nancee (Aaron, Laura, Claude, Shirley, Tressa, Sean)

Meeting: **Tuesday, Aug. 16th 4:00**

**Events Committee (Exhibits/Events/Fundraising)** – Solene/Marcia (Connie E, Ruth B, John, Cheryl W.) Meeting: **Monday, Aug. 15th, 10:00 am**

**Maintenance /Housekeeping** – Claude (Rob, Judy A., Mary C.)

**Grounds keeping/Landscaping-** Ruth B/Mary C (Cheryl W.)

**Museum Growth (Membership/PR/Grants/Fundraising)** – Nancee (Linda, Laura, Kathy M., Betty C., Claude, Sue G.) Meeting: **Saturday, August 13th at 12:30 pm**

**Volunteers** – Laura (Nancee)

**For Your Information:** *In July, we had 14 visitors who signed the guest book at the MUSEUM.*

**Next General Meeting is scheduled for Thursday, September 1, 2016 6:00pm, at the Bray House.**

Meeting adjourned at 7:10 pm.